

## KGNU Board Member Letter of Agreement

This is a letter of agreement between

\_\_\_\_\_ (print name)

and the Boulder Community Broadcast Association, Inc. (dba KGNU Radio) and the staff and volunteers of KGNU for the position of Director for the term

\_\_\_\_\_ to \_\_\_\_\_  
(start of term) (end of term)

*Powers and Duties, BCBA Bylaws, Article III, Section 3.1: The affairs of the Corporation shall be controlled and managed by its Board of Directors. The directors shall manage the business and property; provide for the operation of the broadcast facilities; make decisions of policy; employ, appoint, or remove employees, agents, and representatives to carry out the purposes of the corporation; and shall do all other things in the management of the business, property, and affairs of this corporation necessary to carry out its purposes.*

By signing this letter, the Director agrees to

- Read the BCBA Bylaws, and the KGNU Mission Statement,
- Review Board minutes for the past year,
- Know how to locate public documents kept by BCBA.
- Attend all Board meetings or explain absence in advance to the Board Chair,
- Keep current on KGNU by reading the e-mails to Board and Volunteers, by reading the program guides, and by listening to as many KGNU programs as possible,
- Leave the place of the Board meetings clean and orderly,
- Volunteer at least 12-20 hours per month at or for KGNU, which includes committees, outreach, office work, events, fundraising, and so on,
- Sit on at least one committee, and
- Participate in all fund drives.

Accepted:

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chair, Co-Chair or Vice Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Station Manager (for staff and volunteers)

\_\_\_\_\_  
Date