

**MINUTES OF THE KGNU BOARD OF DIRECTORS MEETING**  
**Monday, August 11, 2014**  
**700 Kalamath, Denver, CO**

**Board Members Present:**

Jon Walton, Chair  
Liz Lane, Vice Chair  
Risë Keller, Secretary  
Joy Barrett, Treasurer  
David Wilson, Ex-Officio, non-voting  
Robin Van Norman  
Gavin Dahl  
Ken Fricklas

**Board Members Absent:**

None

**Guests:**

Marge Taniwaki  
Arleigh  
Craig Angus

**6:09 pm – Meeting called to order by Jon Walton**

Agenda approved  
July minutes approved

**PUBLIC COMMENT**

Gavin Dahl distributed some of his summaries of PMDMC conference sessions (What You Need to Understand About My Job and “Going Native” (view them online at <http://honorama.org/radioactivegavin/2014/PMDMC/>).

**STATION MANAGER'S REPORT: David Wilson**

**Membership Drive**

We have set the dates for the fall membership drive for October 8<sup>th</sup> to October 19<sup>th</sup>. Our first renewal letter is going out in the next week.

**Program Guide**

The program guide is hot off the press and will hit people’s mailboxes within the next week. We are next working on updating our pocket guide.

**Staffing**

After reviewing all the applicants for the digital content manger position and interviewing several of the applicants, we have hired George Figgs to be our digital content manger. He will officially start in that capacity as of September 1<sup>st</sup>.

## **Events**

The Mountain Jam on July 20<sup>th</sup> was a great event, with excellent weather, food, people, and music. We raised about \$3,000, with over 225 in attendance. Thanks to all the volunteers and staff that made this event possible. The Events Committee plans to further discuss the event this week to help make it an even better success next year.

Our RockyGrass coverage from July 25<sup>th</sup> to 27<sup>th</sup> was a smashing success with our regular broadcasts over FM and AM along with extended coverage through AfterFM.com. We had record-breaking audiences, not only for past RockyGrass coverage, but for any KGNU broadcast for which we have any historic data. We are continuing to add highlights from the three days of cover through the RockyGrass archives at [afterfm.com/rockygrass](http://afterfm.com/rockygrass).

## **Community Advisory Board (CAB) Meeting**

Our next semiannual CAB meeting will happen Thursday, August 28<sup>th</sup>, from 6 to 7 pm at the Denver station. The public is welcome to attend this meeting.

## **Engineering and IT**

We have had fewer engineering issues since my last report. As part of our Capital Campaign, we are working to increase our abilities to better communicate with our transmitter sites, including providing backup communication links. We are focusing on our AM transmitter site. We are also working with Sean Williams to improve our Comrad system, adding features and making it work more efficiently.

## **Executive Committee**

The Board's Executive Committee met on Tuesday, August 5th, to set the agenda for this board meeting. The Executive Committee went into closed session to consider matters related to individual employees.

## **BUDGET COMMITTEE REPORT: Joy Barrett**

The KGNU Budget Committee is working on the proposed budget for the next fiscal year. Here is the process and schedule for preparing the FY15 budget:

1. Our accountants are presently working closely with David and Nikki to hammer out a first-draft budget.
2. The Budget Committee will meet on July 23, 4 p.m. at the Boulder station to study the first-draft budget. We'll discuss and amend, elaborate, and refine as necessary.
3. The Budget Committee will present the new draft budget to the full board on August 11 at the board's regular meeting. The board will have an opportunity to discuss this budget in detail and make suggestions for changes.
4. Budget Committee will hold a follow-up meeting on August 21, 4 p.m. if needed, to finalize the budget based on Board discussions and any new info that will affect the budget.
5. The resulting FY15 proposed budget will be presented to the full Board at our regular Sept. meeting (9/8) where it will be finalized by a vote of the Board.

Regarding the Profit & Loss (P&L) Budget vs. Actual for October 2013 through May 2014, please note:

1. We received two checks earlier this year totaling over \$3,200 which had initially been categorized as grants. We subsequently learned that these are Business & Industry matches from Google. This is reflected in the updated P&L.
2. We received CPB funds in June this year.

#### **BYLAWS COMMITTEE REPORT: Arleigh**

Today we opened our public notice period to allow comment and discussion of the proposed Bylaws. We have placed hard copies at both station locations. Email notification of this was sent to the Volunteer and Staff email lists. The email could be updated to indicate that the proposed Bylaws haven't yet been ratified.

Discussion of the public notice period: We have to broadcast an announcement about the Bylaws revision twice a day for 28 days "before the event," the event in this case being ratification of the new Bylaws. The announcement is listed on the "KGNU Fundraising & Outreach Events" list that will be distributed to all Djs tonight for them to start using tomorrow (August 12). These announcements are typically not read at the same time every day. Copyediting changes will not affect the vote to ratify the proposed Bylaws, scheduled for the September Board meeting. Any proposed substantive changes may require a special meeting.

#### **OTHER BUSINESS:**

**Joy:** Rocky Mountain Peace & Justice Center (RMPJC) would like to use the meeting room at the Boulder Station for a "house concert" by singer-songwriter David Rovics. It would bring people into the station; RMPJC have offered their event insurance. They may not need our venue because they have another possible venue. We have historically allowed other groups to hold meetings at the station, but we haven't had events like this on-site. It was agreed that 1) we want to support RMPJC and 2) the Events Committee should develop a policy.

**Joy** also brought up the issue of commuting to the Board meetings, given that all the Board members came from Boulder County for tonight's meeting. The Board will discuss this at the September Board meeting.

**8:08 pm – The Board went into closed session to consider matters related to individual employees.**

**8:44 pm – Meeting adjourned.**

**BOULDER COMMUNITY BROADCAST - KGNU**

**Profit & Loss Budget vs. Actual**

October 2013 through May 2014

	Oct '13 - May 14	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
BME Affinity Program	392	0	392	100%
Bus & Ind Underwriting	19,730	40,000	(20,270)	49%
Business & Ind Match	7,610	3,400	4,210	224%
Car Donations	17,776	6,668	11,108	267%
Colorado Gives	12,245	12,000	245	102%
Community Shares	2,004	3,336	(1,332)	60%
Corp'n For Public Broadcasting	71,846	100,000	(28,154)	72%
Grants - Restricted (Program)	10,460	0	10,460	100%
Grants - Unrestricted	9,184	10,000	(816)	92%
Interest & Dividends	759	0	759	100%
Major Gift Solicitations	14,925	10,000	4,925	149%
Memberships	273,382	272,000	1,382	101%
Miscellaneous Income	936	1,668	(732)	56%
Program Guide Ad Revenue	1,330	0	1,330	100%
Raffles	(100)	0	(100)	100%
Special Events	5,206	10,000	(4,794)	52%
Studio Production Time	4,283	5,000	(718)	86%
Volunteer Training Fees	850	0	850	100%
Year End Donations	28,738	26,500	2,238	108%
<b>Total Income</b>	<b>481,555</b>	<b>500,572</b>	<b>(19,017)</b>	<b>96%</b>
<b>Expense</b>				
Grant Expense - Restricted	17,710	0	17,710	100%
Bank Charges	5,008	5,000	8	100%
Cash Reserves	20,000	20,000	0	100%
Commissions	2,867	8,336	(5,470)	34%
Dues & Subscriptions	5,259	6,400	(1,141)	82%
Employee Benefits	24,625	36,392	(11,767)	68%
Employee Bonus	0	4,000	(4,000)	0%
Employee Search	0	0	0	0%
Fund Drive & Premium	3,618	3,000	618	121%
Special Events Expense	1,538	0	1,538	100%
Hospitality	321	668	(347)	48%
Information Technology	4,501	5,600	(1,099)	80%
Insurance	8,887	15,255	(6,368)	58%
Interest Expense	1,721	1,721	0	100%
Janitorial	2,053	1,988	65	103%
Labor	3,040	0	3,040	100%
Mortgage Interest	11,136	11,068	68	101%
Office	6,878	8,000	(1,122)	86%
Outreach/Promotion	3,404	3,336	68	102%
Postage	4,612	5,000	(388)	92%
Production Supplies	1,281	2,336	(1,055)	55%
Professional Fees	19,984	31,918	(11,934)	63%
Program Acquisition	24,369	24,836	(467)	98%
Program Guide Expense	218	0	218	100%
Rent - AM Tower	21,600	21,632	(32)	100%
Rent - FM Tower	12,389	11,800	589	105%
Rent - Denver Studio	4,114	3,120	994	132%
Repairs & Maintenance	2,762	4,000	(1,238)	69%
FM Salaries	165,814	172,948	(7,134)	96%
AM Salaries	15,812	14,256	1,556	111%
Satellite Interconnect	8,380	8,000	380	105%
Storage	520	502	18	104%
Taxes - Other	133	0	133	100%
Taxes - Payroll	16,219	14,888	1,331	109%
Telephone	13,687	13,336	351	103%
Travel & Conferences	2,421	2,000	421	121%
Utilities	11,420	12,504	(1,084)	91%
<b>Total Expense</b>	<b>448,302</b>	<b>473,840</b>	<b>(25,538)</b>	<b>95%</b>
<b>Net Ordinary Income</b>	<b>33,253</b>	<b>26,732</b>	<b>6,521</b>	<b>124%</b>
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